National Trail Parks and Recreation District
Request for Donation Form

Instructions: Please complete (print) the information below. You may attach supporting documents relative to this request. You will be contacted after NTPRD review.

Requestor’s Name: __________________________________________________________

Organization Name: _______________________________________________________

Street Address: ______________________________________________________________________

City: ____________________________  Zip: ____________________  Phone: ____________________________

Email Address: _________________________________________________________________

Reason for Request: _____________________________________________________________________________

How will donation be used? _____________________________________________________________________________

Date Donation Required: _____________________________________________________________________________

If approved, I agree to administer the donation according to the Donation Policy established by the National Trail Parks and Recreation District as outlined below:

Eligible Organizations:
• Nonprofit organizations with a 501c3 tax exemption
• Activities that benefit elementary, middle, and high schools
• Community service organizations (Arts Council, Arts Museum, etc.)
• Fundraising efforts that benefit a special need for an individual or family

General Terms and Conditions:
• Donation cannot exceed a $50 value
• Donation will be provided in the form of a gift certificate
• An organization is eligible to receive one donation per calendar year
• Fundraising effort must benefit organization, individual, or family that resides in Clark County

Signature: _______________________________  Date: __________________

NOTE: If a request is made that is not covered in this policy, the Executive Director of NTPRD is to make a decision on the request, utilizing the “intent” and “spirit” of this policy.

For Office Use Only

☐ Approved  ☐ Not Approved  NTPRD Officer: ____________________  Date: _______________

Donated Items:
☐ Splash Zone Daily Pass  ☐ Youth Athletic Registration  ☐ Other (see below)
☐ Splash Zone Season Pass  ☐ Youth Camp Registration
☐ Tennis Daily Pass  ☐ Shelter Rental

Rev Date: 01-30-2020